

TAVUA COLLEGE
TERM 2 PLANNER 2025

[illegible]

7 30 TH – 4 TH JUNE/JULY	9C/9D Group 1 HOD LANG/ COMP	Compassion	30 TH Staff Meeting Mid-Year Exam marks due to Students Lesson Observation by HODs Coverage Report due to VP TVET Monthly Report due	1 ST SCHOOL ASSEMBLY	2 ND DEIA & HPS ACTIVITY Wellness Mid-Year Exam marks due to Year Teachers	3 RD OHS MEETING - CUK	4 TH Mid-Year Exam Mastersheets/Dept./Level Analysis due to P/VP Lesson Observation Report due to VP	
			IDADAIT WEEK					
8 7 TH – 11 TH JULY	9E/9F Group 2 HOD AGRI/SCI	Relationship	7 TH Staff Meeting Book Marking & Verification by HODs	8 TH HOD Meeting Emergency Evacuation Drill	9 TH Wellness Mid-Year Exam Report Sheets to be ready Mid-Year Analysis due to DEO	10 TH Department Meetings	11 TH CAPS MEETING/ PARENTS DAY [Y9-13] Book Marking & Verification Report due to VP <i>World Population Day</i>	FEMIS Roll Review School Website update
9 14 TH – 18 TH JULY	10A/10B Group 3 HOD COMM / IA	Responsibility	14 TH Staff Meeting	15 TH SCHOOL ASSEMBLY <i>World Youth Skills Day</i>	16 TH Wellness DEIA & HPS ACTIVITY Student Council Meeting	17 TH NEWSLETTER 4 to be issued	18 TH WORKBOOK due to Principal	TVET & ENTERPRISING WEEK (dates to be confirmed)
10 21 ST – 25 TH JULY	10C/10D Group 4 MATHS / HECO	Courage	21 ST Staff Meeting Mid-Year Marks Entry in FEMIS – LC Textbook Inspection	22 ND ACADEMIC COUNSELLING	23 RD Wellness Y13 IA Internal Moderation – Science**	24 TH STAFF PD MID-YEAR AWARDS	25 TH Mid-Year Marks Entry in FEMIS due date Textbook Inspection Report due to VP	FEMIS Roll Review School Website update SCIENCE WEEK
11 28 TH – 1 ST JULY- AUG	10E/10F Group 5 HOD PEMAC/ S/SC	Determination	28 TH Staff Meeting Lesson Observation by HODs <i>World Nature Conservation Day</i>	29 TH SCHOOL ASSEMBLY Y13 English Mock Exam	30 TH Wellness DEIA & HPS ACTIVITY Y13 English & VVV Project Internal Moderation <i>International Day of Friendship</i>	31 ST Y12 English & VVV Project Internal Moderation Coverage Report due to VP TVET Monthly Report due	1 ST Lesson Observation Report due to VP Y13 English Mock Exam marks due to Admin	
12 4 TH – 8 TH AUG	11A/11B Group 1 HOD LANG/ COMP	Tolerance	4 TH Staff Meeting Book Marking & Verification by HODs	5 TH HOD Meeting Y12 English Mock Exam	6 TH Wellness	7 TH Department Meetings TVET Projects Internal Moderation	8 TH VARIETY SHOW Book Marking & Verification Report due to VP Y12 English Mock Exam due to Admin TVET Projects Internal Moderation	FEMIS Roll Review School Website update
13 11 TH – 15 TH AUG	11C/11D Group 2 HOD AGRI/SCI	Positive Thinking	11 TH Staff Meeting Y12/13 Standard Trial Exam Papers, BP, MS, Probe due to HOD	12 TH SCHOOL ASSEMBLY <i>International Youth Day</i>	13 TH Wellness DEIA & HPS ACTIVITY Student Council Meeting	14 TH OHS MEETING – CUK Y12/13 Standard Trial Exam Papers, BP, MS, Probe due to VP	15 TH WORKBOOK due to Principal	
			TERM TWO ASSESSMENT					
14 18 TH – 22 ND AUG	11E/11F Group 3 HOD COMM / IA	Obedience	18 TH Staff Meeting Term 2 Dept. Reports due to P – HODs	19 TH	20 TH Wellness	21 ST Coverage Report due to VP TVET Monthly Report due	22 ND School closes for Term 2 holidays	FEMIS Roll Review School Website update

- Lesson Observation by Admin on going
- Performance conversation on going
- Projects Moderation – *dates to be finalized later.*

Countersigning of students note books on going
MAR Reconciliation and Bank Reconciliation due by 5th of following month.
Standard Trial Exam Paper Preparation dates to be set by DEO

Academic Counselling by Admin on-going