



# TAVUA COLLEGE

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PRINCIPAL: VIKASHNI SHARMA

MANAGER: MOTI CHAND

Ref. 01/2023

Dated Monday 20<sup>th</sup> February, 2023

***Excellence in Education Requires the Input and Dedication of the Teacher, Student and Parents.... When One of the Three Fails to Participate, the Balance is Thrown off and Maximum Results Aren't Met - Special Ed Resource.Com***

Dear Parents and Guardians,

We, the Administrative Team, the School Management Committee and the Teachers would like to sincerely express our thanks and appreciation to you all for ensuring a timely return of the students for 2023 academic year. We also acknowledge the neat manner in which the students have been coming to school. The preparation at your end is highly commendable. With the new academic year commencing on 6<sup>th</sup> February, the College wishes to bring to your attention few important announcements and reminders. These are as follows:

## 1.0 School Term Dates

Terms	Start	End	Weeks
Term 1	6 <sup>th</sup> February	5 <sup>th</sup> May	13
Term 1 Break	8 <sup>th</sup> May	19 <sup>th</sup> May	2
Term 2	22 <sup>nd</sup> May	25 <sup>th</sup> August	14
Term 2 Break	28 <sup>th</sup> August	8 <sup>th</sup> September	2
Term 3	11 <sup>th</sup> September	8 <sup>th</sup> December	13
Term 3 Break	11 <sup>th</sup> December	26 <sup>th</sup> January	7

## 2.0 Teaching and Learning

The Teaching and Learning has commenced from Day 1. Teachers have been advised on the contents and assessments for this academic year. Students are required to keep their work up to date and to seek assistance from the Subject Teachers if they are absent for genuine reasons. In such cases, concerned students will be provided with photocopied notes. For this, the approval has to be sought from the Principal or the Vice Principal. It will be appreciated if Parents/Guardians can inform the school about the students being absent from school.

## 3.0 Assessments

The Teachers will conduct Topic Tests monthly. This will assist the Subject Teachers in identifying the learning gaps and re-strategize to help students.

***The Major Examinations will be as follows:***

**Mid-Year Examination (Years 9 to 13) - 26<sup>th</sup> to 30<sup>th</sup> June**

**Annual Examination (Years 9 to 11) - 20<sup>th</sup> to 24<sup>th</sup> November**

**Annual Examination (Years 12 & 13) - 16<sup>th</sup> to 20<sup>th</sup> October**

**FY12CE - 21<sup>st</sup> November to 1<sup>st</sup> December**

**FY13CE - 6<sup>th</sup> November to 17<sup>th</sup> November**

## 4.0 External Examination Results 2022

FY12CE- The school attained 75% with 384 marks as the Highest Score by Riya Ritu Kumar (Highest in the Western Division).

FY13CE- The school attained 96% with Shamma Shania Ali scoring the highest score of 383 marks. 37 students had more than 300 marks and 7 students had scored above 350 marks. 24 of our students have got National Toppers Scholarship.

## 5.0 Back to School Support for Students

The school is much thankful to the Government for the \$200 assistance for eligible students. This has really helped us as students are adequately resourced and almost everyone is complying with the School Dress Code.

## 6.0 Transport Assistance

All eligible students were required to apply. For any transport issues, the students are to notify their Year Teachers. Parents/Guardians may also visit the school to seek assistance.

### 7.0 Care of School Text Books

All students have been issued with the Text Books. The students are mandated to take care of the Text Books. Any lost books have to be paid for or replaced at the end of the Year. We humbly request our Parents and Guardians to also check the student's Text Books at home more often as we have noted that during the Book Return process, parents are not aware that the student has lost Text Books. Text Books are issued free of charge and are made available by the Ministry of Education. The students are just required to take ownership and be responsible.

### 8.0 Project Work

The Parents and Guardians are advised that subjects that have project components, the school facilitates resources, internet access and the printing costs. Therefore, no student is to bring any ingredients for Home Economics classes particularly or go to town on weekends to type and complete projects.

### 9.0 School Policy on Mobile Phones

Parents and Guardians are advised that students are not permitted to carry mobile phones or any other electronic gadgets to school. However, for genuine cases, prior approval has to be sought from the School Principal.

### 10.0 Health Promoting School [HPS]

The School will continue its effort in promoting the health and well-being of our students. Our HPS Committee will implement its activities in the three focus areas of Diet and Physical Activity, WASH and Mental Health. It is encouraged that students carry a water bottle and eat a balanced diet including fruits to keep themselves healthy and well.

### 11.0 Upcoming Events

- i. Saraswati Pooja – 23<sup>rd</sup> February – 9.00am
- ii. Prefects Induction – 24<sup>th</sup> February – 9.00am
- iii. Zonal Athletics – 5<sup>th</sup> – 6<sup>th</sup> April.
- iv. Coke Games – Term 1, Week 13

### 12.0 Awards Criteria

The school will continue to honour our High Achievers (Top 10 Scorers at each level). With this in place, from this year we are introducing Awards for students scoring 80% and above in aggregate with a pass in English to meet the passing point at each level.

### 13.0 Early Departure of Students in unforeseen circumstances

If a student gets sick in school, Parents and Guardians will be informed and they must pick the student from school. In case of bad weather such as flooding, Parents and Guardians must pick up the student especially if the student comes from a flood prone area. In a situation where the Parent or Guardian cannot pick the student, they must confirm to school of any alternative arrangement. The safety of our students is paramount therefore, no student will be released alone from school.

### 14.0 Working in Partnership

We look forward to working in partnership and will appreciate if Parents and Guardians can clarify with School if there are any pertinent issues. We also request the Parents and Guardians to closely monitor the students at home, do provide them with a conducive learning space and ensure to be vigilant on the student's usage of the social media platforms. Kindly prioritize students' attendance and punctuality to school. Do avail for Parental meetings when called for and provide the much needed support to the school so that together we can help "Our Students".

Finally, our sincere condolences are with those who are associated with Tavua College and have lost their loved ones this year.

**God Bless Us All.**

**Thanking you.**



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**Mrs. Vikashni Sharma**  
Principal

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**Mr. Anilesh Narayan**  
Vice Principal

.....  
**Mr. Ravin Lal**  
Assistant Principal