



# TAVUA COLLEGE

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PRINCIPAL: VIKASHNI SHARMA

MANAGER: MOTI CHAND

Ref. 04/2022

Dated Friday 29<sup>th</sup> July, 2022

*Encourage and Support Your Children Because Children Are Apt to Live Up to What You Believe of Them. B Johnson*

Dear Parents and Guardians,  
**Greetings from Tavua College.**

We, the Administrative Team would like to express our sincere appreciation to all Parents/Guardians for supporting the School and the Teachers in ensuring quality education is delivered to all students under our care. There are few important announcements from us that we wish to bring to your attention. Kindly take note of the following:

## 1. Term Two 2022 Duration

The Term commenced on 18<sup>th</sup> July for teachers and on 19<sup>th</sup> July for students. It is expected to conclude on 6<sup>th</sup> October, 2022.

## 2. Mid- Year Examination

**The Mid –Year Examination is scheduled to be from Friday, 5<sup>th</sup> August to 12<sup>th</sup> August.** The Students have been provided with the Examination Time Table. The School has an Internal Examination Policy and we will humbly request all Parents/Guardians to prioritize the Examination Dates for the students over any other commitments that can be deferred to a later date. This will be the first full scale paper given to the students which will assist them to gauge their performance and allow the teachers to identify the learning gaps and review their intervention strategies. The School's Examination Policy is as follows:

- Any student who is sick and is absent during the examination period must produce a medical certificate. The child will then be awarded an assessed score based on his/her performance in class (previous tests conducted, class activities/assignments)
- A student absent from school for reasons such as attending funeral or any other urgent family matters deemed to be genuine reasons will also get an assessed score for the particular examination. In this case, it is important for parents/guardians to call or visit the school and inform the Administrators prior to the day of examination.
- A student getting absent without any genuine reason will simply be marked absent for the particular examination.
- Any student found involved in malpractice or in any form of cheating will be awarded a zero score in the particular examination and to be counseled thereafter and parental intervention to be called for.
- No student will be allowed to appear for the examination after the scheduled paper has been done.
- **Normal arrival and departure times** apply during examination period.
- **All students are to use their own stationeries. Calculators will be provided to students who genuinely face issues during the course of the examination and to be returned to school after the conclusion of the examination.**

## 3. Covid Safety Protocols

We are **highly encouraging** our students and visitors to school **to wear masks**. This is for the safety of our children. Therefore, we seek assistance from Parents/Guardians to provide students with masks.

#### 4. Transport Issues

On daily basis, the School has been scrutinizing transport issues (if applicable) and sorting out for the concerned students. We will appreciate if Parents/Guardians or Students can communicate to School of any issues relating to transport cards/redeem. The school will make every effort to assist the student in collaboration with the Ministry of Education.

#### 5. Noteworthy Achievements of the School to Date

- Won the Ba/Tavua/Ra Zonal Biology Battle.
- Overall Winner-Tavua/Vatukoula/Nadarivatu/Ra-Zonal Athletics Competition.

#### 6. Upcoming Events

- Play off for Soccer, Rugby and Netball Competitions; we sincerely thank the Parents/Guardians for allowing the students to be part of Tavua College Sporting Teams.
- Coke Games to be held from Thursday, 18<sup>th</sup> August to Saturday 20<sup>th</sup> August.
- Four of our students will be participating in the consultation for Transforming Education Summit that will be held at Tanoa International Hotel on 1<sup>st</sup> August.

#### 7. Health Promoting School [HPS]

- The School based HPS Committee would like to sincerely acknowledge and appreciate your support throughout Term 1 on HPS organized activities such as Mental Health Week and Ministry of Education initiated programs such as Environment and Yoga Day.
- It is encouraged that students carry a water bottle and eat a balanced diet including fruits to keep themselves healthy and well.
- The welfare of the students is paramount as the school has provisions for counselors (Child Protection Officer). Academic counselling had also been organized to assist students in preparing well for their upcoming Mid-Year Examination.

#### 8. Concerns/Issues

- Please visit the school should there be any concerns relating to your child's education.

#### 9. Other Reminders

- Inform the school if your child is Covid Positive or is sick.
- **In case of more than 2 day's absence from school (without a sick note), the Parent/Guardian must accompany the child upon return to school and meet one of the Administrators.**
- **Ensure to monitor the excessive use of Mobile Phones/Social Media/Playing of Games so that productive time is not wasted and students are able to engage themselves in completing their Home Work or carrying out their revision work.**

#### 10. Condolences

We sincerely sympathize with anyone who is associated with Tavua College and has lost their loved ones.

**God Bless Us All.**

**Thanking you.**



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**Mrs. Vikashni Sharma**  
Principal

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**Mr. Anilesh Narayan**  
Vice Principal

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**Mr. Ravin Lal**  
Assistant Principal